

APPLICATION FOR REGISTRATION AS AN ABORIGINAL HEALTH WORKER

Health Practitioners Act 2004

PERSONAL DETAILS

SURNAME: _____

Dr Mr Mrs Miss Ms (please tick appropriate box)

GIVEN NAMES: _____

FORMER NAMES OR ALIASES: *(if applicable)* _____

DATE OF BIRTH: _____ / _____ / _____

COUNTRY OF BIRTH: _____

GENDER:

Male Female (please tick appropriate box)

POSTAL ADDRESS:

BUSINESS ADDRESS:

TELEPHONE NO:

(bh) _____

MOBILE: _____

(ah) _____

EMAIL: _____

FAX NO: _____

SUPPORTING DOCUMENTS & OTHER REQUIREMENTS FOR REGISTRATION

The following documentation **MUST** be provided with this application. Photocopies will only be accepted if they have been certified to be a true copy by: a Justice of the Peace, Commissioner for Oaths, Police Officer, Solicitor, Bank Manager, Postal Manager, Pharmacist, Australian Defence Force Commissioned Officer, Non-Commissioned Officer or Warrant Officer; or original sighted by an authorised Health Professions Licensing Authority staff member. It is not recommended that you send originals by post. Certified copies will be retained on file.

1. Originals or “certified true copies” of:

(please refer to the explanatory notes)

- a. Copy of qualification;
 - b. 65 points of identification or a Statutory Declaration attesting to the applicants identity;
 - c. A recent passport size photo with the applicant’s signature on the back (if driver’s licence not available);
 - d. Evidence of Name Change (eg. Marriage Certificate, Divorce Decree or Deed Poll *(if applicable)*);
 - e. A written reference stating that the applicant is clinically competent, dated within the previous 6 months;
 - f. A written character reference dated within the last 6 months; and
 - g. A current Senior First Aid Certificate and/or equivalent.
- 2.** A non-refundable application fee of \$20 and a refundable registration fee of \$5. Total fees payable \$25.

QUALIFICATIONS

Educational qualifications (include institution and year of graduation):

QUALIFICATION	INSTITUTION	COMPLETED YEAR

SUMMARY OF EXPERIENCE SINCE QUALIFYING

(if insufficient space please set out in attachment):

PLACE OF PRACTICE	PERIOD OF PRACTICE	
	FROM	TO

OTHER INFORMATION

Date commencing practise in the Northern Territory: / /

Intended place of practice in the Northern Territory: _____

Have you ever been registered in the Northern Territory before? Yes No

If yes, what was your registration number? _____

PAYMENT OPTIONS (Fees are not subject to GST)

It is recommended that you do not send cash via postal mail. Cash will only be accepted at the Counter. Bankcard/Visa/Mastercard are the **only** Credit Cards accepted.

Fee of \$25 is enclosed payable by Cheque Money Order

Card Type Visa MasterCard Bankcard

Card Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiry Date /

Signature _____ **Name (print)** _____



STATUTORY DECLARATION

Note: In order to apply for registration as an Aboriginal Health Worker you need to complete all questions on this declaration

I do solemnly and sincerely declare that,

1. I am of Aboriginal or Torres Strait Islander descent. True False
2. I have practised as an Aboriginal Health Worker in a clinical area in the past 3 years (not applicable to New Graduates). True False
3. I do not suffer from any mental or physical disability such as to prevent me practising my profession efficiently. True False
4. I will have professional indemnity arrangements in place if I practise in the Northern Territory. True False
5. I have never had my name suspended or removed from a Register or been refused registration for any reasons relating to my professional conduct. True False
6. I have never been prohibited from or had any special conditions imposed in carrying out practice as a health worker in any State/Territory/Country as a result of criminal, civil or disciplinary proceedings in any State/Territory/Country. True False
7. I have not, at any time, been found guilty and/or been convicted of any offence nor is any charge pending in any State/Territory/Country True False
8. I am not currently practising as an Aboriginal Health Worker in the Northern Territory. True False

If “False” to any of the above, please provide full details on an attached signed sheet.

And I make this solemn declaration by virtue of the *Oaths Act (Northern Territory)* and conscientiously believing the statements contained in this declaration to be true in every particular.

And I hereby authorise the Aboriginal Health Workers Board of the Northern Territory, or it’s delegates, to make enquires of, and exchange information with any other organisation or person concerning my registration, practise or other related matters.

Signature of person making declaration _____

Declared at: _____ on the _____ day of _____ 20 _____
before me,

Signature of person witnessing declaration* _____

Name of witness (printed) _____

Title of witness (printed) _____

Address or telephone of witness _____

See Explanatory Notes over page



EXPLANATORY NOTES

- Practising unregistered and or unlicensed in the Northern Territory is an offence pursuant to section 101 of the *Health Practitioners Act 2004*.
- If you are unable to answer any of the questions in the Statutory Declaration, please contact the Aboriginal Health Workers Board for further assistance/advice. A person wilfully making a false statement in a statutory declaration is liable to a penalty of \$2000 or imprisonment for 12 months, or both. **Only the applicant is able to sign the Statutory Declaration.**
- If signed in the Northern Territory the Statutory Declaration may be witnessed before any person who has attained the age of 18 (eighteen) years.
- Please note the application for registration is not complete if all documents are not correctly certified. Documents must be originals, **or**, a photocopy certified to be a true copy by a Justice of the Peace, Commissioner for Oaths, Police Officer, Solicitor **or** original sighted by an authorised Health Professions Licensing Authority staff member.
- Only persons who are of Aboriginal or Torres Strait Islanders descent are eligible for Aboriginal Health Worker registration in the Northern Territory. A person is of Aboriginal or Torres Strait Islander descent if considered Aboriginal or Torres Strait Islander by their community and if they consider themselves Aboriginal or Torres Strait Islander. The Board may seek further evidence of the applicant's claim to be Aboriginal or Torres Strait Islander. Further evidence may include, but is not limited to, a letter confirming Aboriginality is accepted from recognised Aboriginal organisations providing it is on letterhead paper, holds the organisations official seal, is dated and signed by a person authorised by the organisation.
- A professional indemnity arrangement is when an insurer agrees or an employer is obliged to indemnify a person, or persons working within an organisation for any legal liability owed to another person as a result of personal injury or property damage caused by the indemnified person. Practitioners working for the Northern Territory Government are automatically indemnified for all actions undertaken in the usual course of their employment. Practitioners who are employees are entitled to be indemnified by their employer; however, there may still be a requirement for the practitioner to hold individual professional indemnity insurance. This needs to be discussed with the employer.
- The Character Reference must be written within the previous 6 months, by a person who has attained the age of 18 years who is not related to you by birth, marriage or adoption. It should have the contact details of the referee and the length of time the referee has known you. The reference should refer to the applicants honesty, integrity, moral strength, standing in the community any other information that reflects on your character.
- A work place reference should be written within the previous 6 months, however if you have not worked as an Aboriginal Health Worker in this period, a reference written by a health practitioner who you have worked with may be considered by the Board
- To be eligible for registration as an Aboriginal Health Worker pursuant to section 22 of the *Health Practitioners Act*, applicants must have an adequate command of the English language. The Board considers that completion of a recognised qualification providing eligibility for registration as an AHW is adequate evidence of English language proficiency. However, the Board may seek further evidence as required.
- The Aboriginal Health Workers Board of the Northern Territory may, from time to time, allow organisations to access names and business addresses of Aboriginal Health Workers registered in the Northern Territory if the organisation can demonstrate and satisfy the Board that the use of the data will, or has, the potential to contribute to the acquisition of knowledge that may improve the health of the community.

IDENTIFICATION VALIDATION STANDARD

The applicant must provide 65 points of identification with their application for registration as an Aboriginal health worker in the Northern Territory. All documents must be an original or certified as a true copy of the original by a Board approved certifier. There are no exemptions to this standard. Applicants must provide at least one document that includes a photograph.

Category B document (70 points) Must provide only one from this category

- Front page of a current Australian passport; or
- Front page of any other passport; or
- Birth Certificate/Birth Card (extract acceptable); or
- Citizenship certificate; or
- A letter written by a recognised Aboriginal organisation confirming aboriginality.

Category C documents (40 points)

- License or permit issued under a law of Australia.
- Identification card issued to a public service employee.
- Identification card issued by a government department as evidence of a person's entitlement to a financial benefit.
- Student card issued by an Australian tertiary education institution.

Category D documents (25 points)

- International Drivers Licence.
- Medicare card.
- Public utilities account (electricity bill, telephone bill).
- Rates notice.
- Credit card (maximum of two only), cash card or passbook issued by a financial institution.

