



HEALTH PROFESSIONS LICENSING AUTHORITY

TITLE: Clinical Competency Assessment Documentation Guidelines

EFFECTIVE DATE: 29 September 2006

REVIEW DATE: 29 September 2008

BOARD: The Aboriginal Health Workers Board of the Northern Territory

PURPOSE

To provide a guide for training organisations; authorised assessors; trainee AHW; AHW, and conditional registrants for the consistent documentation of assessment against the AHW Clinical Competencies.

To assist the Board to identify if an applicant/conditional registrant is competent in all of the AHW Clinical Competencies.

SUPPORTING POLICIES

This policy should be read in conjunction with the Entitlement to Registration – Aboriginal Health Worker May 2004.

BACKGROUND

Pursuant to S22 (a) and (b) the Board must be satisfied that an applicant is eligible to register as an AHW. The Board has determined that an applicant must have:

1. Successfully completed a minimum Certificate 111 Aboriginal Health Work (Clinical) studies awarded in the Northern Territory, or
2. A qualification that is, in the opinion of the Board, equivalent to the qualification referred to in 1.

The Board may issue conditional registration to applicants who have not worked as a registered AHW within the previous 3 years or have successfully completed a qualification that is considered equal to only the academic component of the Certificate 111 Aboriginal Health Work (Clinical) studies.

The conditions of registration may include, but are not limited to 'successful completion of an assessment against all Certificate 111 Aboriginal Health Work Clinical Competencies'.

The Board has been provided with many variations in the documentation of the clinical competencies assessment. This has subsequently led to the requirement for an extensive review of the applicant's documentation. In some instances this review of documentation has caused delays in identifying the applicant's eligibility for registration.

CLINICAL COMPETENCY DOCUMENTATION GUIDELINES

1. All copies of the document must be certified by either a Justice of the Peace, Police Officer or Commissioner of Oaths, and
2. The Board will accept an assessment document received directly from the RTO.

The Documentation must:

1. Identify the registered training organisation (RTO) status and contact details of the assessing organization;
2. Include the printed name and signature of the *authorised assessor;
3. Identify the assessment location;
4. Be dated;
5. Identify all names of the person being assessed;
6. Clearly identify each of the clinical competencies, and
7. Include assessment (competent / not yet achieved) against each unit of competence.

** An authorised assessor is a person who has completed the training required to undertake assessments of AHW competence, who is employed by an accredited training organisation or an employer of AHWs.*