

## APPLICATION FOR REGISTRATION AS A CHIROPRACTOR

### *Health Practitioners Act 2004*

#### PERSONAL DETAILS

**SURNAME:** \_\_\_\_\_

Dr    Mr    Mrs    Miss    Ms *(please tick appropriate box)*

**GIVEN NAMES:** \_\_\_\_\_

**FORMER NAMES OR ALIASES:** *(if applicable)* \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      **COUNTRY OF BIRTH:** \_\_\_\_\_

**GENDER:**                       Male    Female *(please tick appropriate box)*

**POSTAL ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUSINESS ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TELEPHONE NO:**                         **(bh)**                                 **(ah)**                                 **(mobile)**

**FAX NO:**                      \_\_\_\_\_                      **EMAIL:** \_\_\_\_\_

#### SUPPORTING DOCUMENTS & OTHER REQUIREMENTS FOR REGISTRATION

The following documentation **MUST** be provided with this application. Photocopies will only be accepted if they have been certified to be a true copy by: a Justice of the Peace, Commissioner for Oaths, Police Officer, Solicitor, Bank Manager, Postal Manager, Pharmacist, Australian Defence Force Commissioned Officer, Non-Commissioned Officer or Warrant Officer; or original sighted by an authorised Health Professions Licensing Authority staff member. It is not recommended that you send originals by post. Certified copies will be retained on file.

1. For graduates of an Australian University or other Australian educational institution - copy of university qualification or a copy of course transcript.
2. For overseas educated Chiropractors – copy of certificate issued by the Council of Chiropractic Education of Australia stating that the applicant has successfully completed a competency examination administered by the Council.
3. 100 points of identification *(refer Explanatory Notes)*.
4. Copy of registration certificate *(if applicable)*.
5. Copy of current practising certificate *(if applicable)*.
6. Evidence of Name Change (eg. Marriage Certificate, Divorce Decree or Deed Poll *(if applicable)*).
7. A written reference from the last place of employment dated within the previous 6 months or if in private practise, a written reference from a peer, dated within the previous 6 months, (not applicable New Graduates).
8. For overseas educated Chiropractors where English is not the first language – an original IELTS test result with an overall score of 7 with no less than 6.5 in all areas or a B pass in the OET or other evidence which would satisfy the Board of adequate proficiency in English.
9. A written character reference dated within the last 6 months *(refer Explanatory Notes)*.
10. New Graduates – provide a letter from a lecturer at the University where the course was completed attesting that the applicant is competent to practise.
11. A certificate of good standing from a Chiropractic Registration Board that the applicant currently holds registration with or most recently held registration with, must be **requested by you** to be sent directly to the Chiropractors and Osteopaths Registration Board of the Northern Territory.
12. An non-refundable application fee of \$20 and refundable registration fee of \$280. in Australian dollars. Total fees payable **\$300**.

**QUALIFICATIONS**

Educational qualifications (include institution and year of graduation):

QUALIFICATION	INSTITUTION	COMPLETED YEAR

**SUMMARY OF EXPERIENCE SINCE QUALIFYING (if insufficient space please set out in attachment):**

PLACE OF PRACTICE	PERIOD OF PRACTICE	
	FROM	TO

**OTHER INFORMATION**

Date commencing practise in the Northern Territory: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Intended place of practice in the Northern Territory: \_\_\_\_\_

Have you ever been registered in the Northern Territory before? Yes  No

If yes, what was your registration number? \_\_\_\_\_

Have you requested a certificate of good standing to be forwarded direct to this Board? Yes  No

**PAYMENT OPTIONS (Fees are not subject to GST)**

It is recommended that you do not send cash via postal mail. Cash will only be accepted at the Counter. Bankcard/Visa/Mastercard are the **only** Credit Cards accepted.

Fee of \$300 is enclosed payable by  Cheque  Money Order

**Card Type**  Bankcard  Visa  MasterCard

**Card Number**

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**Expiry Date** \_\_\_\_\_ / \_\_\_\_\_

**Signature** \_\_\_\_\_ **Name (print)** \_\_\_\_\_

**STATUTORY DECLARATION**

**Note:** In order to apply for registration as a Chiropractor you need to complete this declaration.

I do solemnly and sincerely declare that,

1. I am currently registered or have held registration in the following States/Territories/Countries:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 2. I have practised as a Chiropractor in the past 5 years (not applicable to New Graduates). True  False
- 3. I do not suffer from any mental or physical disability such as to prevent me practising my profession efficiently. True  False
- 4. I have reviewed my practise and I am a competent practitioner. True  False
- 5. I am participating in continuing professional development activities. True  False
- 6. I will have professional indemnity arrangements in place if I practise in the Northern Territory. True  False
- 7. I have never had my name suspended or removed from a Register or been refused registration for any reasons relating to my professional conduct. True  False
- 8. I have never been prohibited from or had any special conditions imposed in carrying out the practise of Chiropractic in any State/Territory/Country as a result of criminal, civil or disciplinary proceedings in any State/Territory/Country. True  False
- 9. I do not know of any outstanding matters relating to my registration in any State/Territory/Country. True  False
- 10. I have not, at any time, been found guilty and/or been convicted of any offence nor is any charge pending. True  False
- 11. I am not currently practising in the Northern Territory. True  False

**If "False" to any of the above, please provide full details on an attached signed sheet.**

And I make this solemn declaration by virtue of the *Oaths Act (Northern Territory)* and conscientiously believing the statements contained in this declaration to be true in every particular.

And I hereby authorise the Chiropractors and Osteopaths Board of the Northern Territory or it's delegates, to make enquires of, and exchange information with, any Chiropractors Registering Authority or any other organisation or person concerning my registration, practise of chiropractic or other related matters.

**Signature of person making declaration** \_\_\_\_\_

Declared at: \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_  
before me,

Signature of person witnessing declaration\* \_\_\_\_\_

Name of witness (printed) \_\_\_\_\_

Title of witness (printed) \_\_\_\_\_

Address or telephone of witness \_\_\_\_\_

See Explanatory Notes over page

## EXPLANATORY NOTES

- If you are unable to answer any of these questions, you are asked to contact the Chiropractors and Osteopaths Board for further assistance/advice.
- Only the applicant is able to sign the Statutory Declaration.
- \*If signed in the Northern Territory the Statutory Declaration may be witnessed before any person who has attained the age of 18 (eighteen) years.
- Practising unregistered and/or unlicensed in the Northern Territory is an offence pursuant to section 101 of the *Health Practitioners Act 2004*.
- The Chiropractors and Osteopaths Board of the Northern Territory may from time to time allow organisations to access names and business addresses of chiropractors registered in the Northern Territory if the organisation can demonstrate and satisfy the Board that the use of the data will, or has, the potential to contribute to the acquisition of knowledge that may improve the health of the community.
- A person wilfully making a false statement in a Statutory Declaration is liable to a penalty of \$2000 or imprisonment for 12 months, or both.
- Any documents provided with the application that are not in English must be accompanied by a translated document.
- The Character Reference must be written within the previous 6 months, by a person who has attained the age of 18 years who is not related to you by birth, marriage or adoption. It should have the contact details of the referee and the length of time the referee has known you. The reference should refer to the applicants honesty, integrity, moral strength, standing in the community any other information that reflects on your character.

## IDENTIFICATION VALIDATION REQUIREMENTS

All applicants must provide 100 points of identification with their application for registration as a chiropractor in the Northern Territory. All documents must be an original or certified as a true copy of the original by a Board approved certifier.

All applicants must provide at least one document that includes a photograph.

No exemptions to the Identification Validation requirements will be accepted.

### Category A document (70 points)

- Copy of current registration with an Australian Chiropractors Registration Board.

### Category B document (70 points) Must provide only one from this category

- Front page of a current Australian passport; or
- Front page of any other passport with copy of current visa; or
- Birth Certificate/Birth Card (extract acceptable); or
- Citizenship certificate.

### Category C documents (40 points)

- License or permit issued under a law of Australia.
- Identification card issued to a public service employee.
- Identification card issued by a government department as evidence of a person's entitlement to a financial benefit.
- Student card issued by an Australian tertiary education institution.
- International English Language Testing System Test Report Form (IELTS-TRF) (with photograph only).

### Category D documents (25 points)

- International Drivers Licence.
- Medicare card.
- Public utilities account (electricity bill, telephone bill).
- Rates notice.
- Credit card (maximum of two only), cash card or passbook issued by a financial institution.
- Certificate of Good Standing/Verification of Registration Status. The document must be from the immediate previous regulatory authority. The document must be received directly from that regulatory authority, not from the applicant.
- Evidence of current chiropractor registration with an overseas chiropractors regulatory authority.