



<b>HEALTH PROFESSIONS LICENSING AUTHORITY</b>	
<b>TITLE: Guidelines for Education programs associated with undertakings to the Board.</b>	
<b>EFFECTIVE DATE:</b> May 2004	<b>REVIEW DATE:</b> May 2005
<b>BOARD:</b> Nursing and Midwifery Board of the Northern Territory	

### **Purpose**

The purpose of this guideline is to clearly state what criteria is to be met when nurses and midwives are required by the Nursing and Midwifery Board of the Northern Territory to undertake education programs as a consequence of professional conduct or performance assessment matters.

Whilst the needs of the individual nurse/midwife will be considered, the following criteria will apply to all nurses/midwives when they are required to undertake education programs/courses as a requirement of a formal undertaking to the Board.

### **Criteria**

1. Education courses required to be undertaken by a **registered nurse** or **registered midwife** as a requirement of a formal undertaking to the Board, and are of a nursing/midwifery-specific nature, are to be of a standard that is at least substantially equivalent to that of a relevant unit of a Board accredited pre-registration Bachelor of Nursing/Bachelor of Midwifery program.

Institutions/Organisations which offer Board approved registered nursing/midwifery-specific courses/programs/units for the nurse include, but is not limited to , Curtin University, Flinders University, Deakin University, University of New England, Charles Darwin University, Queensland Institute of Technology and the University of Tasmania.

2. Education courses required to be undertaken by an **enrolled nurse** as a requirement of a formal undertaking to the Board, and are of a nursing-specific nature, are to be of a standard that is at least substantially equivalent to that of a relevant unit of a Board accredited pre-enrolment nurse education program.

Institutions/Organisations which offer Board approved, nursing-specific courses/programs/units for the enrolled nurse include, but is not limited to, Charles Darwin University (VET Sector), South Australian TAFE, University of Tasmania.

3. All timeframes detailed in the Undertaking are to be met.

4. Applications for extension of timeframes detailed in the Undertaking are to be submitted in writing to the Board.
5. Any costs incurred for the completion of any education program will be met by the nurse.
6. Courses/programs/units may be undertaken by either internal or external mode.
7. Programs/courses/units which are not nursing or midwifery specific and are general in nature, for example a course in communication skills, infection control, ethics) are available from a number of different education and training providers. For example, the Northern Territory Employee Assistance Scheme, Office of Commissioner for Public Employment, Charles Darwin University, or a registered private training provider (as long as the program meets the Board's requirements)

**Procedure prior to commencing program/course/unit**

- Prior to commencing an education course, the nurse/midwife is required to submit relevant details of the course to the Board and obtain the Board's approval.
- Information provided should include course/program/unit content, assessment requirements and duration.
- Upon request, assistance will be given by either the Board's Policy and Research Officer or the Complaints Manager, to identify relevant education programs.

**Procedure following completion of program/course/unit**

Documentation with regard to course completion should be in the form of an academic transcript from the university or relevant education provider for nurse/midwife specific programs.

Documentation with regard to course completion should be in the form of a certificate of completion from the university or relevant education provider for general programs.