

APPLICATION FOR REGISTRATION AS AN OCCUPATIONAL THERAPIST

Health Practitioners Act 2004

PERSONAL DETAILS

SURNAME: _____

Dr Mr Mrs Miss Ms *(please tick one box)*

GIVEN NAMES: _____

FORMER NAMES OR ALIASES: _____

provide evidence of name change if applicable)

DATE OF BIRTH: _____ / _____ / _____

Country of Birth: _____

GENDER:

Male Female

Yes No *(Overseas Trained Occupational Therapists ONLY)*

AUSTRALIAN CITIZENSHIP/RESIDENCY

Provide a certified copy of Residency if this is the first time you have been registered in Australia)

(Overseas Trained Occupational Therapists ONLY)

WORKING HOLIDAY VISA

(Provide a certified copy of your Visa)

POSTAL ADDRESS: _____

BUSINESS ADDRESS: _____

TELEPHONE NO:

(bh) _____

Mobile: _____

(ah) _____

Email: _____

FAX NO: _____

QUALIFICATIONS

Educational qualifications (include institution and year of graduation):

QUALIFICATION	INSTITUTION	COMPLETE D YEAR

SUMMARY OF EXPERIENCE SINCE QUALIFYING

(if insufficient space please set out in attachment):

PLACE OF PRACTICE	PERIOD OF PRACTICE	
	FROM	TO

STATUTORY DECLARATION

Note: In order to apply for registration as an Occupational Therapist you need to complete this declaration. If you are unable to answer any of the questions below, you are asked to contact the Occupational Therapists Board for further assistance/advice.

I do solemnly and sincerely declare that,

1. I am currently registered or have held registration in the following States/Territories/Countries:

2. I have practised as an Occupational Therapist in the past 5 years for a period equivalent to or greater than 6 months full time. (Not applicable New Graduates). True False
3. I do not suffer from any substance dependence nor any intellectual, mental, or physical disability or condition such as to prevent me practising my profession effectively and efficiently. True False
4. I have reviewed my practise and I am a competent practitioner. True False
5. I will have professional indemnity arrangements in place if I practise in the Northern Territory. True False
6. I have never had my name suspended or removed from a Register or been refused registration for any reasons relating to my professional conduct or impairment State/Territory/Country.. True False
7. I have never been prohibited from or had any special conditions or limitations imposed in carrying out the practice of occupational therapy in any State/Territory/Country as a result of criminal, civil or disciplinary proceedings in any State/Territory/Country. True False
8. I have not, at any time, been found guilty and/or been convicted of any offence nor is any charge pending in any State/Territory/Country. True False
9. I do not know of any outstanding matters relating to my registration in any State/Territory/Country. True False
10. I am not currently practising in the Northern Territory. True False

If "False" to any of the above, please provide full details on an attached signed sheet.

And I make this solemn declaration by virtue of the Oaths Act (Northern Territory) and conscientiously believing the statements contained in this declaration to be true in every particular.

And I hereby authorise the Occupational Therapists Board of the Northern Territory, or it's delegates, to make enquires of, and exchange information with, any Occupational Therapy Registering authority or any other organisation or person concerning my registration, practice of occupational therapy or other related matters.

Signature of person making declaration

Declared at: _____ on the _____ day of _____ 20 _____
before me,

Signature of person witnessing declaration*

Name of witness (printed)

Title of witness (printed)

Address or telephone of witness



EXPLANATORY NOTES

- Only the applicant is able to sign the Statutory Declaration.
- *If the declaration is signed in the Northern Territory it may be witnessed before any person who has attained the age of 18 (eighteen) years.
- A person wilfully making a false statement in a statutory declaration is liable to a penalty of \$2000 or imprisonment for 12 months, or both.
- Any documents provided with the application that are not in English, must be accompanied by a n authorised translated document.
- A person who has attained the age of 18 years who is not related to you by birth, marriage or adoption must write the Personal Character Reference within the previous 6 months. The referene should have the referee's contact details, length of time the referee has known you and refer to your honesty, integrity, any provide other information that reflects on your standing in the community.
- Overseas Trained Occupational Therapists who have not completed COTRB Assessment of Overseas Trained Occupational Therapists MUST provide evidence of their VISA status.
- Overseas trained occupational therapists must provide evidence of successful completion of the COTRB Desk Top Audit prior to being eligible for conditional registration to undertake the COTRB Practice Audit. For further information refer to the Board's Overseas Trained Occupational Therapists Assessment Policy or the COTRB website: www.cotrb.sboards.com.au
- Overseas Trained Occupational Therapists – who have successfully completed both the Desk Top and Practice Audits, who have not held registration in any other jurisdiction, must provide evidence from COTRB of successfully completing both audits before being entitled to full registration.
- The Occupational Therapists Board of the Northern Territory may from time to time allow organisations to access names and business addresses of Occupational Therapists registered in the Northern Territory if the organisation can demonstrate and satisfy the Board that the use of the data will, or has, the potential to contribute to the acquisition of knowledge that may improve the health of the community.
- Practising unregistered and or unlicensed in the Northern Territory is an offence pursuant to section 101 of the *Health Practitioners Act 2004*.

IDENTIFICATION VALIDATION REQUIREMENTS

All applicants must provide 100 points of identification with their application for registration as a occupational therapist in the Northern Territory. All documents must be an original or certified as a true copy of the original by a Board approved certifier. All applicants must provide at least one document that includes a photograph. No exemptions to the Identification Validation requirements will be accepted.

Category A document (70 points)

- Copy of current registration with an Australian Occupational Therapists Board.

Category B document (70 points) Must provide only one from this category

- Front page of a current Australian passport; or
- Front page of any other passport with copy of current visa; or
- Birth Certificate/Birth Card (extract acceptable); or
- Citizenship certificate.

Category C documents (40 points)

- License or permit issued under a law of Australia.
- Identification card issued to a public service employee.
- Identification card issued by a government department as evidence of a person's entitlement to a financial benefit.
- Student card issued by an Australian tertiary education institution.
- International English Language Testing System Test Report Form (IELTS-TRF) (with photograph only).

Category D documents (25 points)

- International Drivers Licence.
- Medicare card.
- Public utilities account (electricity bill, telephone bill, rates notice).
- Credit card (maximum of two only), cash card or passbook issued by a financial institution.
- Certificate of Good Standing/Verification of Registration Status issued by an occupational therapists regulatory authority directly to the Board. The document must be from the immediate previous regulatory authority in Australia or overseas.

