

HEALTH PROFESSIONS LICENSING AUTHORITY	
TITLE: Mandatory reference materials to be maintained in a Pharmacy/Pharmacy Department Policy	
EFFECTIVE DATE: June 2005	LAST REVIEWED: April 2009
DUE FOR REVIEW: April 2011	
BOARD: Pharmacy Board of the Northern Territory	

Purpose

This policy has been developed to provide clear guidance to pharmacists on what reference materials must be kept in a pharmacy or a pharmacy department.

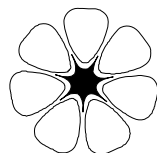
Legislation

Section 12 of the *Health Practitioners Act 2004* (the Act) empowers health practitioner boards in the Northern Territory to guide practice by adopting policies in the category of health care practice for which they are established. Using this provision of the Act, the Pharmacy Board has developed a policy on mandatory references to be kept in a pharmacy or pharmacy department.

Any policy or guidelines adopted by the Board forms part of the Pharmacy Code and all pharmacists practising in the Northern Territory are required to practise in accordance with the Code.

Mandatory reference materials

The Board expects that the current edition, together with any supplements, addenda or amendments to the following references must be kept in a pharmacy or a pharmacy department. The materials need to be immediately available to the pharmacist during the dispensing process either in hard copy or electronic form such as a CD-ROM or via the internet. Substitution of the references listed below with unlisted reference material is not acceptable.



	Name of reference source	Availability details
1	Health Practitioners Act 2004	Can be downloaded from the Internet at http://www.austlii.edu.au or purchased from the NT Government Printing Office, Telephone 08 8999 4000
2	Poisons and Dangerous Drugs Act NT	Can be downloaded from the Internet at http://www.austlii.edu.au or purchased from the NT Government Printing Office, telephone 08 8999 4000
3	The Standard for Uniform Scheduling of Drugs and Poisons	Can be downloaded from the Internet at http://www.tga.gov.au/ndpsc/susdp.htm
4	Australian Medicines Handbook	Pharmaceutical Society of Australia
5	Australian Pharmaceutical Formulary and Handbook	Pharmaceutical Society of Australia
6	The PP Guide or MIMS Annual	Pharmaceutical Society of Australia
7	Paediatric Pharmacopoeia	Royal Children's Hospital Melbourne Australia
8	Therapeutic Guidelines Series	Pharmaceutical Society of Australia or Therapeutic Guidelines Limited www.tg.com.au
9	Poisoning and Drug Overdoses	Pharmaceutical Society of Australia Edited by Kent R Olsen
10	Australian First Aid Manual	Available from any St John Ambulance Centre in the Northern Territory
12	Herbal Medicines Pharmacists can choose one of the recommended texts	Herbal Medicine Authors Barnes, Anderson and Phillipson Pharmaceutical Press Complete Guide to Herbal Medicine Authors Charles Fetrow and Juan Avila Springhouse Corporation
13	Adverse Drug Reaction Bulletin	1800 020653 or http://www.tga.gov.au/adr/aadrb.htm
14	Martindale – The Extra Pharmacopoeia	Pharmaceutical Society of Australia
15	Schedule of Pharmaceutical Benefits	http://www.pbs.gov.au/html/healthpro/home
16	Schedule 8 and Restricted Schedule 4 Substances: Policy and Clinical Practice Guidelines	http://www.nt.gov.au/health/poisonscontrol or PH: (08) 8922 7341
16	Drugs and Pregnancy	Drugs and Pregnancy, Pharmacy Department, Royal Women's Hospital rwh.pharmacy@thewomens.org.au