



HEALTH PROFESSIONS LICENSING AUTHORITY	
TITLE: Waiver of Fees Policy	
EFFECTIVE DATE: May 2006	REVIEW DATE: May 2008
BOARD: Physiotherapists Board of the Northern Territory	

Purpose

To inform staff of the Health Professions Licensing Authority, members of the Professional Boards and intending registrants applying under either the *Health Practitioners Act 2004* or the *Mutual Recognition Act* regarding the waiver of registration fees.

Section 18 (2) of the *Health Practitioners Act 2004* provides the Physiotherapists Board with the discretionary power to waive the whole or part of a registration fee.

The *Mutual Recognition Act 1993 (NT)* is silent in relation to fees, therefore the Board may waive or set fees as it determines.

Whole waiver of fees

The following intending registrants may apply to the Board to waive the whole registration fee if they are:

- Undertaking a locum of less than 2 weeks;
- Participating in a defence exercise;
- Assisting in a sporting event, eg Masters Games, Arafura Games,
- Working in the NT during times of crisis, eg Katherine floods, Bali Bombing;
- Conducting research where the stay in the Northern Territory is less than 2 weeks;
- Participating in a seminar or a conference where the applicant will be required to practise their profession during the duration of the seminar or conference; or
- Able to satisfy the Board that their circumstances are exceptional.

Partial waiver of fees (50% reduction in the registration fee)

The following intending registrants may apply for the partial waiver of the registration fee if they are:

- Undertaking a clinical practise placement in a post-graduate education program;
- Recruited by a health care facility or a recruitment agency to work in the Northern Territory for a period between two weeks and 12 weeks; or
- Able to satisfy the Board that their circumstances are exceptional.

Duration of Registration

As a general rule, the registration issued following the waiver of fees, both whole and partial, will be current for a period of 30 days, unless otherwise stated by the Board issuing the registration.

Procedure

A written request seeking a fee waiver will be forwarded by the applicant with their registration form. The written request must clearly outline the reasons why a fee waiver is sought.

The Registrar will assess the request against the policy and advise the applicant of the outcome in writing.