

APPLICATION FOR REGISTRATION AS A PSYCHOLOGIST

Health Practitioners Act 2004

PERSONAL DETAILS

SURNAME: _____

Dr Mr Mrs Miss Ms (please tick appropriate box)

GIVEN NAMES: _____

FORMER NAMES OR ALIASES: *(if applicable)* _____

DATE OF BIRTH: _____ / _____ / _____

COUNTRY OF BIRTH: _____

GENDER:

Male Female (please tick appropriate box)

POSTAL ADDRESS:

BUSINESS ADDRESS:

TELEPHONE NO:

(bh) _____

MOBILE: _____

(ah) _____

EMAIL: _____

FAX NO: _____

SUPPORTING DOCUMENTS & OTHER REQUIREMENTS FOR REGISTRATION

The following documentation **MUST** be provided with this application. Photocopies will only be accepted if they have been certified to be a true copy by: a Justice of the Peace, Commissioner for Oaths, Police Officer, Solicitor, Bank Manager, Postal Manager, Pharmacist, Australian Defence Force Commissioned Officer, Non-Commissioned Officer or Warrant Officer; or original sighted by an authorised Health Professions Licensing Authority staff member. It is not recommended that you send originals by post. Certified copies will be retained on file.

1. For graduates of an Australian University or other Australian educational institution - copy of university qualification.
2. Incomplete Australian Psychology Accreditation Council accredited D. Psychology degree who can demonstrate the following: (refer explanatory notes)
 - i. Completed and passed all coursework elements;
 - ii. Completed and passed all practicum elements;
 - iii. Completed the final draft of the thesis and can provide evidence that this has been formally submitted to the university.
3. For overseas educated Psychologists – evidence that the course completed has been assessed by the Australian Psychological Society as the equivalent of an Australian psychology qualification.
4. Evidence of completion of a minimum of 1600 hours of supervised psychological practice (4 year degree) or 800 hours (5 year degree or higher).
5. 100 points of identification (refer explanatory notes)
6. Evidence of Name Change (eg. Marriage Certificate, Divorce Decree or Deed Poll *(if applicable)*).
7. A written reference from current employer or most recent employer (if not currently practising) dated within the previous 6 months.
8. For overseas educated Psychologists – written evidence that the applicant has completed the International English Language Testing System at an overall score of 7 with no less than 6.5 in each band.
9. A written character reference dated within the last 6 months (*refer Explanatory Notes*).
10. A certificate of good standing from a Psychologists Registration Board that the applicant currently holds registration with or most recently held registration with, must be **requested by you** to be sent directly to the Psychologists Board of the Northern Territory.
11. A non-refundable application fee of \$20 and a practising certificate fee of \$20 in Australian dollars. Total fees payable \$40.

QUALIFICATIONS

Educational qualifications (include institution and year of graduation):

QUALIFICATION	INSTITUTION	COMPLETED YEAR

SUMMARY OF EXPERIENCE SINCE QUALIFYING (if insufficient space please set out in attachment):

PLACE OF PRACTICE	PERIOD OF PRACTICE	
	FROM	TO

OTHER INFORMATION

Date commencing practise in the Northern Territory: _____ / _____ / _____

Intended place of practice in the Northern Territory: _____

Have you ever been registered in the Northern Territory before? Yes No

If yes, what was your registration number? _____

Have you requested a certificate of good standing to be forwarded direct to this Board? Yes No

PAYMENT OPTIONS (Fees are not subject to GST)

It is recommended that you do not send cash via postal mail. Cash will only be accepted at the Counter. Bankcard/Visa/Mastercard are the **only** Credit Cards accepted.

Fee of \$40 is enclosed payable by Cheque Money Order

Card Type Visa MasterCard Bankcard

Card Number

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Expiry Date _____ / _____

Signature _____ Name (print) _____



STATUTORY DECLARATION

Note: In order to apply for registration as Psychologist you need to complete this declaration.

I do solemnly and sincerely declare that,

1. I am currently registered or have held registration in the following States/Territories/Countries:

2. I have practised as a Psychologist in the past 5 years. True False
3. I do not suffer from any mental or physical disability such as to prevent me practising my profession efficiently. True False
4. I have reviewed my practise and I am a competent practitioner. True False
5. I will have professional indemnity arrangements in place if I practise in the Northern Territory. True False
6. I have never had my name suspended or removed from a Register or been refused registration for any reasons relating to my professional conduct in any State/Territory/Country. True False
7. I have never been prohibited from or had any special conditions imposed in carrying out the practise of psychology in any State/Territory/Country as a result of criminal, civil or disciplinary proceedings in any State/Territory/Country. True False
8. I have not, at any time, been found guilty and/or been convicted of any offence nor is any charge pending in any State/Territory/Country. True False
9. I do not know of any outstanding matters relating to my registration in any State/Territory/Country. True False
10. I have never had my employment suspended or terminated for reasons of misconduct, impairment or incompetence in any State/Territory/Country. True False
11. I am not currently practising in the Northern Territory. True False

If "False" to any of the above, please provide full details on an attached signed sheet.

And I make this solemn declaration by virtue of the Oaths Act (Northern Territory) and conscientiously believing the statements contained in this declaration to be true in every particular.

And I hereby authorise the Psychologists Board of the Northern Territory, or it's delegates, to make enquires of, and exchange information with, any Psychologist Registering Authority or any other organisation or person concerning my registration, practise of psychology or other related matters.

Signature of person making declaration _____

Declared at: _____ on the _____ day of _____ 20 _____
before me,

Signature of person witnessing declaration* _____

Name of witness (printed) _____

Title of witness (printed) _____

Address or telephone of witness _____

See Explanatory Notes over page



EXPLANATORY NOTES

- If you are unable to answer any of these questions, you are asked to contact the Psychologists Board for further assistance/advice.
- Any documents provided with this application that are not in English, must be accompanied by a translated document.
- Overseas trained applicants must have their qualifications and experienced assessed by the Australian Psychological Society. The assessment must accompany this application.
- A person who has attained the age of 18 years who is not related to you by birth, marriage or adoption must write the Character Reference within the previous 6 months. It should have the contact details of the referee and the length of time the referee has known you. The reference should refer to your honesty, integrity, moral strength, standing in the community any other information that reflects on your character.
- A work place reference should be written within the previous 6 months, however if you have not worked as a psychologist in this period, the Board may consider a reference written by a health practitioner who you have worked with at your last place of work. If you are a new graduate a workplace reference is not required.
- To be eligible for registration as a psychologists to section 22 of the *Health Practitioners Act*, applicants must have an adequate command of the English language. The Board requires all overseas trained applicants to provide evidence of English language proficiency. Evidence may include completion of either IELTS with an overall score of 7 and 6.5 in each band or OET with a B pass in all components in one sitting. The tests must have been completed in the last 2 years unless the applicant has continued to work in a country where English is the official and primary language. The Board may consider other evidence of English language proficiency on a case by case basis.
- Only the applicant is able to sign the statutory declaration.
- A person wilfully making a false statement in a statutory declaration is liable to a penalty of \$2000 or imprisonment for 12 months, or both.
- In the Northern Territory the declaration may be witnessed before any person who has attained the age of 18 (eighteen) years.
- Practising unregistered and or unlicensed in the Northern Territory is an offence pursuant to section 101 of the *Health Practitioners Act 2004*.
- The Psychologists Board of the Northern Territory may from time to time allow organisations to access names and business addresses of Psychologists registered in the Northern Territory if the organisation can demonstrate and satisfy the Board that the use of the data will, or has, the potential to contribute to the acquisition of knowledge that may improve the health of the community.
- The Character Reference must be written within the previous 6 months, by a person who has attained the age of 18 years who is not related to you by birth, marriage or adoption. It should have the contact details of the referee and the length of time the referee has known you. The reference should refer to the applicants honesty, integrity, moral strength, standing in the community any other information that reflects on your character.
- Procedure for incomplete APAC accredited D. Psych applicants
 - a) Evidence that the Final Draft of Thesis has been submitted which must include a statutory declaration signed by the thesis supervisor and the applicant.
 - b) Evidence that the Final Draft of Thesis has been submitted and all Coursework and Practicum Components have been Completed and Passed. This must include a statutory declaration signed by the Course Coordinator, Head of School and the applicant.

IDENTIFICATION VALIDATION REQUIREMENTS

The applicant must provide 100 points of identification with their application for registration as either a psychologist in the Northern Territory. All documents must be an original or certified as a true copy of the original by a Board approved certifier.

There are no exemptions to this standard. Applicants must provide at least one document that includes a photograph.

Category A document (70 points)

- Copy of current registration with an Australian Psychologists Board.

Category B document (70 points) Must provide only one from this category

- Front page of a current Australian passport; or
- Front page of any other passport with copy of current visa; or
- Birth Certificate/Birth Card (extract acceptable); or
- Citizenship certificate.

Category C documents (40 points)

- License or permit issued under a law of Australia.
- Identification card issued to a public service employee.
- Identification card issued by a government department as evidence of a person's entitlement to a financial benefit.
- Student card issued by an Australian tertiary education institution.
- International English Language Testing System Test Report Form (IELTS-TRF) (with photograph only).

Category D documents (25 points)

- International Drivers Licence.
- Medicare card.
- Public utilities account (electricity bill, telephone bill).
- Rates notice.
- Credit card (maximum of two only), cash card or passbook issued by a financial institution.
- Certificate of Good Standing/Verification of Registration Status. The document must be from the immediate previous regulatory authority. The document must be received directly from that regulatory authority, not from the applicant.
- Evidence of current psychologist registration with an overseas psychologists regulatory authority.

