

## **Standards for Pharmacy Business and Services**

*Pursuant to Clause 4, Schedule 8, of the Health Practitioners Act*

### **PHARMACY PREMISES**

These are minimum standards for which a pharmacy business or pharmacy service must adhere to.

#### **PREMISES**

Premises at which a pharmacy business or pharmacy service is conducted consisting of or involving pharmacy must, unless the Board otherwise approves:

- a. consist of an enclosed area with direct access to a public place;
- b. contain an area set aside for the dispensing of items on prescription that is not less than 8 square metres or such lesser area as the Board may approve;
- c. be in a hygienic condition and be adequately ventilated with temperature and humidity control facilities
- d. have adequate lighting;
- e. contain facilities for the secure and appropriate storage of drugs and pharmaceutical products, including refrigeration;
- f. be constructed in such a manner as to allow a pharmacist to supervise effectively the whole of that part of the premises used in the practice of pharmacy and the activities of persons in that part of the premises;
- g. have appropriate equipment, including a sink, for the accurate dispensing of all prescriptions including the compounding of extemporaneous preparations;
- h. have at least 1 square metre of free working space, which is not less than 40cm wide for the dispensing of prescriptions;
- i. be constructed in a way that the pharmacist can supervise the sale of scheduled drugs;
- j. have a dedicated telephone, facsimile, and email facility for the receipt of urgent communications; and access to the internet for assessing health reference material.
- k. have an area for the provision of counselling in relation to dispensed or other medicines, which ensures the privacy of the person receiving the counselling. Consideration should be given to the location of the counselling areas in relation to other areas of the premises where members of the public may be. Separate areas for more extensive counselling may also be provided

# PHARMACY BOARD OF THE NORTHERN TERRITORY

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### MANDATORY REFERENCE MATERIALS

The Board expects that the current edition, together with any supplements, addenda or amendments to the following references must be kept in a pharmacy or a pharmacy department. The materials need to be immediately available to the pharmacist during the dispensing process either in hard copy or electronic form such

as a CD-ROM or via the internet. Substitution of the references listed below with unlisted reference material is not acceptable.

- *Health Practitioners Act 2004* - Can be downloaded from the Internet at <http://www.nt.gov.au/dcm/legislation/current.html> or purchased from the NT Government Printing Office, telephone 08 8999 4000.
- *Poisons and Dangerous Drugs Act NT* - Can be downloaded from the Internet at <http://www.nt.gov.au/dcm/legislation/current.html> or purchased from the NT Government Printing Office, telephone 08 8999 4000
- The Standard for Uniform Scheduling of Drugs and Poisons
- Australian Medicines Handbook - Pharmaceutical Society of Australia.
- Australian Pharmaceutical formulary and handbook - Pharmaceutical Society of Australia.
- The PP guide or MIMS Annual - Pharmaceutical Society of Australia.
- Paediatric pharmacopoeia - Royal Children's Hospital Melbourne Australia.
- Therapeutic guidelines Series - Pharmaceutical Society of Australia or Therapeutic Guidelines Limited [www.tg.com.au](http://www.tg.com.au)
- Poisoning and Drug overdoses - Pharmaceutical Society of Australia, Edited by Kent R Olsen.
- Australian First Aid manual - Available from any St John Ambulance Centre in the Northern Territory.
- Herbal medicines - Pharmacists can choose **one** of the recommended texts - Herbal Medicine, Authors Barnes, Anderson and Phillipson; Pharmaceutical Press; or Complete Guide to Herbal Medicine, Authors Charles Fetrow and Juan Avila, Springhouse Corporation; or equivalent text recommended by the Pharmaceutical Society of Australia.
- Adverse drug reaction Bulletin 1800 020653 or <http://www.tga.gov.au/adr/aadrb.htm>
- Martindale – the extra pharmacopoeia - Pharmaceutical Society of Australia.

Disclaimer

In the case of any conflict or discrepancy between this document and legislation,  
the legislation prevails