



Food Act 2004 Section 71
APPLICATION TO REGISTER A FOOD BUSINESS

Contact Details

Name of Proprietor

Business Address of Proprietor

Postal Address of Proprietor

Please provide additional details on an attached piece of paper if your food business operates from more than one location.

Trading Name of Food Business

Business hours phone number

Facsimile number

Mobile Phone number

E-mail address

Nature of Business Information

1 a) What is your business type?

Please tick all boxes that apply:

- Bakery, Bed & Breakfast, Butcher/Meat Processing, Canteen/Kitchen - School, Caterer, Cattle Station Store, Child Care Centre, Community Food Store, Distributor/Importer, Hospital/Nursing Home, Manufacturer/Processor, Market Stall, Meals on Wheels/HACC, Mobile Food Operator, Restaurant/Cafe, Retailer - Fruit & Vegetable Vendor, Retailer - Liquor, Retailer - Pharmacy, Retailer - Prepacked Food Only, Seafood, SnackBar/Takeaway, Supermarket, Tour Operator, Transport

1(b) Please provide more detail about your business type.

(For example: butcher, bakery, seafood processor, soft drink manufacturer, service station)

2. Do you provide, produce or manufacture any of the following foods?

Please tick all boxes that apply:

- Bread pastries or cakes, Confectionary, Dairy products, Egg or egg products, Fermented meat products, Frozen meals, Infant or baby foods, Meat pies sausage rolls or hotdogs, Prepared ready to eat table meals, Prepared salads, Processed fruit and vegetables, Processed meat poultry or seafood, Raw fruit and vegetables, Raw meat poultry or seafood, Sandwiches or rolls, Soft drinks/juices

Other

3. These questions seek further information about the nature of your food business and must be answered by all businesses.

- Are you a small business*? yes no
- Is the food that you provide, produce or manufacture ready- to-eat* when sold to the customer? yes no
- Do you process* the food that you produce or provide before sale or distribution? yes no
- Do you directly supply or manufacture food for organisations that cater to the sick, elderly, children under 5 years of age or pregnant women (such as hospitals, nursing homes or child care centres)? yes no

To be answered by manufacturing/processing businesses only:

- Do you manufacture or produce products that are not shelf stable*? yes no
- Do you manufacture or produce fermented meat products such as salami? yes no

To be answered by food service and retail businesses only:

- Do you sell ready to eat food at a different location from where it is prepared? yes no

Additional Notification Information for Mobile Food Vendors

Are you a mobile food vendor or do you vend permanently stationed at one site?

Mobile Permanent Site

Description of use of vehicle

Vehicle Make/Model

Registration Number

Colour

Food to be carried or prepared

Signature of Proprietor _____

Definitions for the purposes of registration

Process in relation to food means activity conducted to prepare food for sale including chopping, cooking, drying, fermenting, heating, pasteurising, or a combination of these activities.

***Ready-to-eat-food** means food that is ordinarily consumed in the same state as that in which it is sold and does not include nuts totally enclosed in the shell or whole fruit and vegetables intended for further use by the customer.

***Shelf-stable** means non-perishable food with a shelf life of many months to years.

***Small business** is a business that employs fewer than 50 people in the manufacturing sector or which employs fewer than 10 people in the food services sector.

Note: When determining the number of employees of a business where casual and part-time employees are involved, their weekly hours are added together and divided by the number of hours per week stipulated in the award for employees of that business. Only staff involved in food handling operations should be included.

Office Use only

File Number _____

Date Received _____

Date Processed _____

Responsible EHO _____

Inspection required Yes No

EHO Signature _____ Date _____

Please return form to your local Environmental Health office:

GREATER DARWIN REGION & DARWIN RURAL
 PO Box 40596, Casuarina NT 0811
 Ph: (08) 8922 7377
 Fax: (08) 8922 7036

BARKLY
 PO Box 346, Tennant Creek NT 0861
 Ph: (08) 8962 4302
 Fax: (08) 8962 4420

KATHERINE
 PMB 73, Katherine NT 0852
 Ph: (08) 8973 9061 / 8973 9062
 Fax: (08) 8973 9063

CENTRAL AUSTRALIA
 PO Box 721, Alice Springs NT 0871
 Ph: (08) 8955 6122
 Fax: (08) 8952 5927

EAST ARNHEM
 PO Box 421, Nhulunbuy NT 0881
 Ph: (08) 8987 0441 / 8987 0440
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EMAIL: envirohealth@nt.gov.au
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