



Education and Training Coordinator

What does an Education & Training Coordinator (ETC) do?

There are different sorts of Education & Training Coordinators but the main job is to teach clinical skills to health professionals.

Education & Training Coordinators usually have a profession first, for example a nurse or a doctor or an Occupational Therapist, who then teach skills and knowledge in their areas of expertise to other health staff. They could be people with teaching experience gained as a teacher or a Human Resource Officer who would teach things like 'Report Writing' or 'How to Write a Resume'.

Education & Training Coordinators coordinate teaching sessions or courses where other experts actually present the information. They provide information to people on what training is available and help them to choose the training most useful. They work with health staff in deciding what training is necessary for them.

Education & Training Coordinators develop, implement, deliver and evaluate training activities that improve service delivery.

What training can you do in the NT to become an ETC?

A strong interest in teaching others in small groups or one to one teaching is essential.

There are a number of teaching courses at NTU. The first one which takes a year is the Certificate IV in Assessment and Workplace Training or Certificate IV in Train Small Groups or any other qualification in Adult Education.

Expertise in any health related area is needed first.

Career Opportunities

Education & Training Officers work in many different locations throughout the Northern Territory urban and remote workplace settings like:

- Training Centres in the districts, Community health clinics and Hospitals

Salary

Salaries in the NT public system are in accordance to the professional scale.

Link to Office Commission Public Employment for current Salary Scales:

http://www.nt.gov.au/ocpe/public_sector/rates-of-pay/general.pdf

For more information please contact

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